Project Proposal Form

.......................... Semester ..........................
(Fall or Spring) (Year)

Student Name: __________________________ e-mail: __________________________

Research Group P.I. __________________________ e-mail: __________________________

Laboratory Supervisor __________________________ e-mail: __________________________

School/Primary Department __________________________________________

Lab Location __________________________________________

CHEM _______  ☐ 1st semester  ☐ 2nd semester  ☐ 3rd semester  ☐ 4th semester

(299 or 399)

Project Proposal:

Lab Schedule (Please list and indicate times you plan to be at the laboratory):

________________________________________________________________________

Research P.I. Signature

________________________________________________________________________

Ivan J. Dmochowski, Professor of Chemistry
and Undergraduate Chair

Please be sure to attach the signed Participation Form to this Proposal Form
Procedure to Register for Chemistry Independent Study

1. Find a sponsor. Anyone with a University faculty appointment conducting chemical research is eligible. If you are not sure, check with the Undergraduate Chemistry office.

2. Use the attached form as a cover sheet.
   a.) Write a paragraph proposing what you plan to do during the semester. Include the laboratory's research goals and how your project will help to attain these goals.
   b.) Provide a schedule of the days/times that you plan to be in lab. This should total at least 10 hours per week. If you are being paid for part-time work in the same laboratory, your first 10 hours of work each week are not to be compensated.

3. Have the faculty sponsor read and sign the proposal. When the project is accepted, you will be enrolled in the course.

4. You are responsible for completing items 1-3 before the first day of classes in the semester for which you want credit.

5. In the last few weeks of the semester, pick up an evaluation form from the Chemistry Undergrad Coordinator, Room B12.

6. Reporting: Students enrolled in Chemistry 299 will submit a 3-page report at the end of the term. Students can take Chem 299 up to 4 times, but only in Freshman-Sophomore years. Students enrolled in Chemistry 399 (Juniors- and Seniors-only, 2 semesters required for Honors) will submit a 5-page report after the first semester and a 10-page report that is formatted in \textit{JACS} article format with introduction, concise description of key results and discussion, after the second semester. Students may enroll for a third and fourth semester of Chem 399, and as incentive, will only need to submit 3-page end-of-semester reports that highlight new experiments and data. The report and evaluation form must be signed by the Principal Investigator and sent in a sealed envelope to the Chemistry Undergraduate Coordinator before 5:00 p.m. on the first Friday of final exam week.

7. Grade assignments will be made by the Chemistry Undergraduate Chair, and research group PI. You may contact the Undergraduate Coordinator at 215-898-8311 with questions.
Research Participation Form

Student Name: ___________________________ e-mail: ___________________________

Research Group P.I. ______________________ e-mail: ___________________________

Laboratory Supervisor _____________________ e-mail: ___________________________

School/Primary Department _______________________________________________________

Lab Location/Room No.(s): _____________________________________________________

Fall_____Spring_____Summer______Year___________Course_______________________

Working in a faculty-led research group requires academic integrity and
candor that goes beyond the expectations associated with standard classroom
coursework. High research standards, budgetary constraints, and safety
concerns mean that significant mistakes in the laboratory must be disclosed
immediately to coworkers and sometimes to the PI.

You are expected to participate in all safety, ethics and academic integrity
information and training meetings required of graduate students as instructed
by your lab PI.

You are also required to answer the following questions:
Have you ever been placed on probation, dismissed or suspended from any
college or university for reasons pertaining to academic integrity?

Yes_______ No_______

Have you ever been placed on probation, dismissed or suspended from any
college or university (including other professional schools) for scholastic or
other reasons?

Yes_______No_______

If the answer is yes to either question, make an appointment to see the
Undergraduate Chair of Chemistry. Your research participation in a faculty
research group may be limited or denied.
I give permission to the Deans at Penn to inform the Chair of the Chemistry Program of any and all Office of Student Conduct actions involving me. (Answer and initial the two questions above, please.)

Signed________________________________________________________Date______________